

**TOWN OF BEACON FALLS  
SERVICE AWARD COMMITTEE  
MEETING  
MINUTES  
(Draft copy-subject to revision)  
WEDNESDAY FEBRUARY 15, 2012**

**CALL TO ORDER**

Chairman G. Shea called the Meeting of the Service Award Committee to order at 7:03 P.M. and asked for a moment of silence to remember those in service who had passed away.

Present: G. Shea, D. Crossley, E. Grace, C. Bielik, J. Dowdell, E. Groth

Absent: M. Brennan

**APPROVAL OF MINUTES**

**D. Crossley motioned to accept the minutes of May 18, 2011. E. Grace 2nd the motion. Four voted aye, and two abstained.**

Chairman G. Shea presented a letter from Beacon Hose Company Number 1 listing 61 (Sixty-one) current members qualified under the Service Award program. 55 (Fifty-five) members are full participants for both the Service Award program and the tax abatement credit. 5 (Five) members are no longer participants in the Service Award program, but still qualify for the tax abatement credit

J. Dowdell asked for an explanation of what constitutes currency, and G. Shea provided all members of the committee a copy of the Town of Beacon Falls Service Award Program Ordinance for review.

E. Groth asked if a maximum cap on the number of participants existed. G. Shea answered that there is a cap, and it is 125 participants.

C. Bielik asked if the annual funding for the program arrives at the same time each year, as last year's funding was received in April 2011. G. Shea replied affirmatively, so the committee should expect to meet again in May for final disposition of the 2012 Service Award program.

E. Groth asked about record keeping procedures to track currency. G. Shea replied that muster sheets for all training evolutions are kept at Beacon Hose Company Number 1.

**E. Grace motioned to accept the list of qualified personnel. D. Crossley 2nd the motion. All voted aye.**

G. Shea presented an invoice from VFIS reporting payment of \$31,796.50 to the Service Award program, with a final recommended contribution of \$24,006.50 for the current year. This difference results in a balance of \$7790 as an overpayment by the Town of Beacon Falls, less administrative fees of approximately \$1000, based on historical data.

D. Crossley asked what has been done with surpluses in previous years. G. Shea replied there had never before been a surplus.

J. Dowdell stated the surplus should be returned to the general fund of the Town of Beacon Falls. C. Bielik concurred with this statement.

**J. Dowdell motioned to refund the net balance of funds to the general fund of the Town of Beacon falls. E. Grace 2<sup>nd</sup> the motion. All voted aye.**

G. Shea presented all members with a copy of the Explanation of Benefits document for review. Section 4 of the document discusses minimum and maximum ages of present and future members who qualify under the program.

A draft of an amendment to this document proposes lowering the minimum age of future members to 16, and eliminating the maximum age of 50.

C. Bielik noted the draft amendment is incorrectly labeled Section 5 vice Section 4. G. Shea noted this discrepancy and it will be corrected.

G. Shea noted junior members aged 16 and 17 are covered by the same insurance as full members, which is the reason for the proposed change. Junior members aged 14 and 15 are not eligible for the insurance, however, upon reaching age 16 they will be credited with service time for qualification purposes under this plan.

J. Dowdell stated this proposal should be written into the final draft of the document.

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G. Shea presented an invoice totalling \$18.78 in mailing costs incurred by him in support of the committee.

**E. Grace motioned to approve reimbursement of the invoice. C. Bielik 2nd the motion. All voted aye.**

All members discussed the preliminary scheduling for the next meeting. All agreed to consider a start time of 6:00 PM to avoid future conflicts.

**E. Grace motioned to adjourn the meeting at 7:47 P.M. C. Bielik 2nd the motion. All voted aye.**

Meeting was adjourned at 7:47 P.M.

Respectfully Submitted,

Karen A. Wilson, based on Minutes taken by C. Bielik

January 12, 2012

Mr. George Shea  
Beacon Hose Fire Company #1  
2 South Circle  
Beacon Falls, CT 06403

**RE: LENGTH OF SERVICE AWARDS PROGRAM**

Dear Mr. Shea:

The July 1, 2011 renewal for your Length of Service Awards Program has been finalized. We have enclosed the following items for your review:

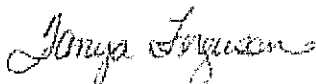
1. Invoice No. 105054 reflecting no balance due.
2. 1 copy of the Actuarial Valuation Report.
3. Annual Summary of Benefits to be distributed to all Plan Participants
4. Explanation of Benefits to be provided to each new Participant.

We would like to call your attention to the following important points when reviewing these annual reports:

- The final recommended contribution is \$24,006.50, which does not include the Service Fee. The Sponsor paid \$31,796.50.
- We would encourage you to pay particular attention to the following sections of the Actuarial Valuation: "Entitled, Terminated, Deceased and Disabled Participants" and "Retired and Deferred Vested Participants." We suggest developing a strategy to begin purchasing annuities for any former members listed on these reports to relieve the plan of the liability associated with these individuals. As the liabilities are reviewed, please contact us and we would be happy to provide a cost estimate associated with the purchase of annuities for these former members. When you provide us with direction to purchase annuities for these former members, we will prepare necessary paperwork to initiate such purchases at that time.
- All reports have been prepared to the best of our ability and are based upon information received from you. As such, review all of the enclosed materials and notify us immediately if any errors or omissions are identified.

If you have any questions regarding this information, please contact me at 1-800-233-1957.

Sincerely,



Tanya Ferguson, RPA  
Manager  
VFIS Benefits Division

TCF/bjr  
Enclosures

c: Mr. John Rudzavice, VFIS of SNE

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# Beacon Hose Co. No. 1



35 North Main Street \* Beacon Falls, Connecticut 06403

Telephone (203) 729-1470 \* Fax (203) 723-2209 \* www.beaconhose.com

September 30, 2011

Beacon Hose Company Service Award Committee  
Beacon Falls, CT 06403

Re: Beacon Hose Company No. 1 Service Award

Dear Committee Members,

The following is a list of all Beacon Hose Company No. 1's members eligible for the Company's Tax Abatement

Name	Yrs of Service	Name	Yrs of Service
Mike Pratt - Chief	13	Raymond Buzgo -- Asst. Chief	12
James Trzaski - Captain	27	Howard Leeper - 1 <sup>st</sup> Lieutenant	11
Arthur Diagle	26	Daniel Weinberg	2
Susan Leeper	2	John Michael Mis	1
Sean Cloney - EMS Director	4	Jodi Dizzazo - Past EMS Director	25
Gretchen Leeper - Asst. EMS Director	11	Robert Messner	53
Arthur Norton	37	Paul Brennan - Engineer	25
Roger Brennan - Past Chief	54	Theodore Smith - Past Chief	41
Douglas Bousquet - Past Chief	30	David Rybinski - Past Chief	31
Brian DeGeorge - Past Chief	16	Brian Cloney - Past Chief	15
Roger Bardinelli	4	Martha Berge	2
Cal Brennan	3	Karen Bulinski	20
Alice Buzgo	9	Joseph Chew	11
Peter Christensen - Past EMS Director	36	Jennifer Cloney	4
Douglas Crossley	11	Patricia Crossley	1
Jeffrey D'Amico	26	Paul DeGeorge	10
Timothy Dizazzo	21	Jessica Dunican	4
George Garofalo	10	Daron Gawronski	2

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Jonathan George	1	Kenneth George - Past EMS Director	31
James Gracy	21	Jennifer Hemstreet	3
Shane Henion	2	Michael Hildreth	3
Matthew Johnson	1	Jeffery Kean	10
Kathy Kelly	15	Michael LaBlanc	1
Gregory Magrane	7	Diane Maloney	1
Donald Matejek Jr	2	Mitchell Mulinski	46
Janet Norton	31	Kurt Novak	21
Kevin O'Connell	3	Thomas O'Connell	16
James Palmer	3	Jeremy Rodorigo - Past EMS Director	22
Shannon Rodorigo	4	Daniel Rollinson	3
George Shea	43	Ian Speanburg	4
John Weid	3		

If you have any other questions, please do not hesitate to contact me.

Regards,

Michael Pratt  
Chief

Beacon Hose Company No1

